

# **Bamford Sheep Dog Trials Association**

Founded 1943

Registered Charity no 501880

## **Data Protection Policy.**

BSDTA recognises its responsibilities to comply with Data Protection Act 1998 and the General Data Protection Regulations. The act and regulations regulate the use of personal data.

### **Data protection act**

We follow the required high standards for the handling of personal information and protecting individual's rights for privacy and how information is to be handled and used. This applies to anyone holding information about people electronically or on paper.

### **GDPR**

Regulations state that the information provided to people about how we process their personal data must be concise, transparent, intelligible and easily accessible, written in clear and plain language.

When dealing with personal data BSTDA will ensure that it is: -

- Processed fairly and lawfully
- Processed for specific purposes only
- Relevant to what is needed
- Not kept longer than necessary
- Processed in accordance with individual rights
- Kept securely

### **Collecting / storing data**

- Personal data you provide will be stored safely by trials organisers' and not available to public access.
- Data will be held by members of the committee who have a legitimate reason to hold your data for organisation of the Trials and Fell race.
- Data will be stored adhering to our security policy.
- Our privacy notice will be made available to all persons / organisations when we ask you for your consent to supply us with your personal data.

### **Photographs**

- Photographs are taken on Trials day as a record of the event.
- Publicity material for [www.bamfordsheepdogtrials](http://www.bamfordsheepdogtrials) website.
- We will take all steps to ensure these images are used solely for the purpose they are intended.

Carole Parker will take overall responsibility for the way that data is handled on behalf of the Bamford Sheep Dog Association.

15th May 2018